



ENGLAND NETBALL

GUIDANCE ON LIVE STREAMING ACTIVITIES WITH CHILDREN AND ADULTS AT RISK

Purpose and Scope

England Netball are aware that many coaches will want to stay connected and engaged with their teams during Covid-19, whether this is through quizzes, fun activities, homework or exercises in the home.

This guidance document is designed to help safeguard coaches and children and ensure that England Netball continue to put appropriate measures in place for a safe inclusive environment to take place online and interactively during unprecedented times.

All information provided within this document is done so in conjunction with England Netball's policies and guidance. Any products, websites or applications mentioned within are done so for advisory and informatorily purposes only. England Netball does not promote the use of any product, site, or application over another.

[England Netballs Code of conduct](#)

[Anti-bullying and Harassment Policy](#)

[Safeguarding Young People in Netball Policy](#)

[Social Media Policy](#)

[Taking and use of photographic and video images of young people](#)

[Safeguarding disciplinary regulations](#)

[Equality](#)

Definitions

Child or children apply to anyone under the age of 18

Parent applies to anyone with guardianship or caring and parental responsibility for the child.

Staff applies to members of staff and volunteers.

AAR applies to Adults at Risk.

Roles and responsibilities

England Netball fulfils its safeguarding responsibilities by providing advice and guidance to all those in netball and by working in partnership with members, connected participants, staff and external agencies, including statutory authorities.

Clubs are responsible for ensuring the environment in which young people engage in netball is a safe one which provides them with a fun experience. Clubs must appoint a Club Safeguarding Officer and provide them with the support and resources necessary to fulfil their role. They must ensure that all those who carry out [regulated activity](#) have had the necessary, current DBS checks and are cleared to work with young people

Live Virtual Sessions

1. Selecting a virtual platform

Use an appropriate and professional platform e.g zoom, skype, teams (age appropriate). Consider the platform that is being used. Are privacy and confidentiality settings appropriate?

[Net Aware](#), run in conjunction with the NSPCC have a very useful feature allowing you to see a synopsis of information on online video and work platforms. Please find below the links to these synopses for some of the most popular applications:

- [Google Meet](#)
- [Zoom](#)
- [Microsoft Teams](#)

2. Policies and Terms & Conditions

You need to refer to [Social Media policy](#), [Taking and Using Photographs of Young People](#) and an [acceptable use](#) You should issue this to coaches, club volunteers, parents, and members.

3. Who will lead the session?

Identify a suitable coach to instruct the session. Anyone working with children, whether face to face or online, needs to be recruited following safer recruitment principles. The coach must be suitably qualified to instruct on the activity and have the necessary insurances.

Any 121 sessions with children must involve the parent being able to supervise their child, or alternatively another coach/member of staff present. (parents still must be able to check in on the session).

4. Where will the session take place?

Sessions should take place in an open environment, for example the living room/garden and should be organised with parent's consent and supervision.

Coaches should be in a neutral area where nothing personal or inappropriate can be seen or heard in the background.

The session should take place at an appropriate time that has been agreed by parents.

5. In advance of the session

All communication must go through parents directly for any U18 attendees, any communication sent directly to the child or AAR must have parents copied in.

Reinforce professional boundaries by using your coaching email not a personal email and communicate with the parent.

You should obtain parental consent via the completed registration form for their child to participate in a session. Parents must be aware of what session their child is attending, its content and who their child is interacting with online.

Set the terms & conditions for attendance:

- Expected behaviour of children and AAR e.g.
 - Children and AAR should be aware of our online safety policy and agree to its terms.
 - We expect children's and AAR's behaviour online to be consistent with the guidelines set out in our acceptable use statement.
 - Children should adhere to the codes of conduct and cyber bullying policy.
- Expected behaviour of parents e.g.
 - Parents should be aware of the online safety policy and agree to its terms.
 - Parents' behaviour online to be consistent with the guidelines set out in our acceptable use statement and in the codes of conduct for parents and spectators.
- Explain the process for addressing concerns raised such as misconduct online.
- Explain about privacy and Data Sharing.
- What you will do if a safeguarding issue may arise or become known.
- Explain about use of images and consent.

Take a register of all those who have registered to attend. If your current procedures do not already cover this, ask parents to provide important information such as emergency contact number, medical conditions, disabilities. Explain who you will share information with and when you may not be able to keep information confidential (a safeguarding concern).

Familiarise yourself with the platforms privacy settings and know how to report any offensive or abusive content. If using the chat function, make sure it is only set for group chat and does not allow private messaging alternatively disable altogether.

Coaches to ensure they are wearing appropriate clothing and surrounding are clear of any inappropriate content.

6. At the start of the session

- Take a register of actual attendance.
- Explain how and when to ask questions within a session.
- Describe the session and break timings.
- Explain what happens if a session needs to break early due to an emergency.
- Remind activity participants to stay hydrated.
- Talk about participants own capabilities.

Training programmes and schedules

Many clubs are posting training schedules online that can be completed at home. These should be carefully managed with safety information provided and regular discussions to ensure skills and techniques are being performed correctly to avoid risk of injury and are appropriate to the audience.

Logging Information

[When collecting any information on participants of video conferencing sessions, any information must be stored in line with GDPR.](#)

For more information on this please see the following guidance
<https://www.englandnetball.co.uk/governance/gdpr-resources/>

Records should be kept and include.

1. The date, time, place
2. The reason for the contact
3. A summary of the activity / session /discussion
4. Any issues or session review

Links to support

Further information for parents about keeping children safe online:

NSPCC - The NSPCC's guidance for parents on online safety

nspcc.org.uk/keeping-children-safe/online-safety

Child Exploitation and Online Protection Centre (CEOP) Child Exploitation and Online Protection Demand's website [ceop.police.uk](https://www.ceop.police.uk)

The UK Safer Internet Centre Safer Internet Centre's advice for parents and children [saferinternet.org.uk](https://www.saferinternet.org.uk)

Safe Remote Learning guidance - [Safe Remote Learning | SWGfL](#)

Contact England Netball

Ensure that everyone knows that if they have any safeguarding concerns, they can report this online to besafe@englandnetball.co.uk and to the Police in an emergency.

Examples of concerns which may arise through livestreaming sessions include:

- 1) You see or hear something worrying during a session
- 2) A child or AAT discloses abuse to you during a session

Guidance on online safety and abuse: <https://learning.nspcc.org.uk/child-abuse-and-neglect/online-abuse>

Online safety training: <https://learning.nspcc.org.uk/training/online-safety>